



# The Hartt School UNIVERSITY OF HARTFORD

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## TRANSFER RELEASE FORM

This form is to be completed by all music (including music theatre) students wishing to transfer to the University of Hartford from another U.S. college or university. The National Association of Schools of Music Code of Ethics states:

A transferring student who has not completed a degree program can be considered eligible for financial aid during the first term of enrollment in the new institution only if the music executive of the school from which the student is transferring specifically approves...Approval is to be sought *prior* to the offering of the financial award by the institution to which the student may transfer.

Compliance with this code means that you cannot be considered for a Hartt Performing Arts Scholarship until the bottom portion of this form has been completed by both you and the music executive (dean, director, chair, etc.) of your current school. This will not change your status at your current school; it is a courtesy to let them know you are not being actively recruited by us using unfair practices.

This form should be submitted with your application; however, it may also be faxed to Hartt Admissions at 860-768-4441 or mailed to Hartt Admissions, University of Hartford, 200 Bloomfield Avenue, West Hartford, CT, 06117. If it is not submitted with your application, we must receive it no later than March 1.

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**To be completed by the applicant:**

Student name (as listed on your application) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Phone \_\_\_\_\_ E-mail \_\_\_\_\_ Date of birth \_\_\_\_\_

Name of current school \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

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**To be completed by the applicant's current school:**

In accordance with the policies of the National Association of Schools of Music (NASM) Code of Ethics, I grant permission for the above student to be considered for a scholarship from The Hartt School, University of Hartford. I understand that this action by the student is for consideration only, and the student will remain at his/her current standing if the student should decide to remain at this institution.

Name (please print) \_\_\_\_\_ Title \_\_\_\_\_

Institution \_\_\_\_\_

Signature \_\_\_\_\_