



Affiliate Columbia University-College of Physicians & Surgeons  
Member NewYork-Presbyterian Healthcare System  
A Planetree Hospital

Program in Radiography  
Stamford Hospital  
30 Shelburne Road  
P.O. Box 9317  
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Dear Candidate:

Thank you for your request regarding our program in Diagnostic Medical Radiography. In response, I am sending a complete information package and application. We are now receiving applications for the *July 2008* class.

Anyone with interests in hands-on patient care, state-of-the art (digital, filmless) technology, computer skills, and health care might consider a career in Medical Radiography. Graduates of our 24 month program are eligible for the national board exams and look forward to varied and exciting career/employment opportunities.

Graduates can elect to continue their education on a part or full time basis. We have a formal articulation agreement with Manhattan College in nearby Riverdale NY where our graduates receive 63 credits toward their B.S. in Radiological Sciences. Additionally, there are numerous radiologic specialties that may be pursued following radiography certification.

***Candidates are required to have a minimum of 15 credit hours of college-level general education coursework. The minimum 15 credit hours must include subject areas of Mathematics/Analytical Studies, Biology or similar science, and Communication. Other content can include Social/Behavioral Sciences, Natural Sciences, Computing or Humanities/Fine Arts.***

It is often interesting for prospective candidates to “shadow” radiography students for a morning, finding out first hand what is involved in medical radiography and its sister imaging modalities. If you would like to take advantage of this opportunity please call (203) 276-7877 to schedule a convenient date. Please feel free to contact me with any questions you may have.

Sincerely,

Dorothy A. Saia, M.A., R.T.(R)(M)  
Director, Program in Radiography



**Work experience** (list most recent employer first):

Name of Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address \_\_\_\_\_  
Your position there: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Refer to (Supervisor): \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address \_\_\_\_\_  
Your position there: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Refer to (Supervisor): \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address \_\_\_\_\_  
Your position there: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Refer to (Supervisor): \_\_\_\_\_

List the names and addresses of three persons, not relatives, for **references**:

Name	Address	Position/Title	Phone

Person to be notified in case of **emergency**:

Name (print)		Phone
Number and street (print)	City	State/Zip

□ **Information/Material to be submitted:**

- a) Completed application
- b) Twenty five dollar (\$25) non-refundable application fee (payable to Stamford Hospital Program in Radiography)
- c) High school official transcript
- d) College and other professional/post-secondary schools official transcripts
- e) Two letters of reference

- In the space below please **write** (in your own handwriting) an account of:
  - a) your experience and activities since you last attended school if more than six months has elapsed
  - b) the things you have accomplished that have given you the greatest satisfaction
  - c) the things you most enjoy doing in your leisure time
  - d) your reasons for selecting medical radiography as a career
  - e) any special reasons for selecting this radiography program

*Stamford Hospital Program in Radiography requests this information for the purpose of making an admission decision about you. You are urged to give careful consideration to each question on this form. It is to your advantage to fill out this application completely and return it to the Director of the Radiography Program.*

**\*\*PLEASE READ THE FOLLOWING PAGES CAREFULLY\*\***

## REQUIRED TECHNICAL STANDARDS

**To participate in the clinical education portion of the program, the applicant must possess certain non-academic skills. The following are essential job functions for any Radiologic Technologist as compiled from observations of a wide variety of job experiences.**

### 1. Visual Acuity:

- Distinguish whether x-ray beam is perpendicular, horizontal or angled through the center of the anatomical area being x-rayed to the center of the film.
- Perform necessary radiographic procedures that involve placement of needles, catheters, etc. into proper structure of the patient.
- Read protocol for radiography procedures in the department.
- Perform data entry tasks using digital and computer terminals.

### 2. Hearing Acuity:

- Hearing must be sufficient to communicate with others.
- Distinguish phonetic sounds either mechanically transmitted or from conversation, in order to perform film processing tasks and fluoroscopic procedures in light controlled areas.
- Hear and retain pertinent information to relay instructions.
- Hear and respond to patient questions and clinical history while processing a request.

### 3. Speaking Ability:

- Speak clearly and loudly enough to be understood by a person in the Radiology Department, in surgery or on the phone.
- Good communication skills are also necessary to maintain good interpersonal relationships with patients and peers.

### 4. Digital Dexterity:

- Grasp and manipulate small objects required to perform job function.
- Operate a variety of x-ray equipment.
- Arms and hands or functional artificial limbs are essential to perform radiographic procedures and transfer patients.

- Legs and feet or functional artificial limbs are essential to maintain balance to accomplish required duties and transport patients.

#### 5. Physical Ability:

- Stand for the majority (approximately 80%) of a normal work day.
- Maneuver through congested area(s) or unit(s) to perform positioning procedures and transport patients.
- Raise arm(s) while maintaining balance when positioning a patient, reaching over table, adjusting x-ray tube.
- Maneuver/push heavy radiographic equipment through congested areas.
- Pull/push medical equipment and adjust x-ray tubes to standard focal film distance; transfer of patients to and from unit.
- Weight must allow free movement within small control booth, move quickly during patient emergencies; squeeze in small areas while performing portable radiography procedures.
- Lift incapacitated patients, for placement of film; lift and carry approximately 30 pounds of equipment.

#### 6. Adaptive Ability:

- Complete assignments or job functions within deadlines.
- Complete required tasks/functions under stressful conditions.
- Track and complete multiple tasks at the same time.
- Perform independently with minimal supervision.
- Interact appropriately with diverse personalities.

Please Note:

### **FELONY OR MISDEMEANOR CONVICTIONS**

The American Registry of Radiologic Technologists (ARRT) has very stringent rules regarding misconduct and eligibility to take the national certification exam. For this reason, if you have been convicted of any felony or misdemeanor offenses, you are required to apply for and receive pre-application from the ARRT before you will be considered for admission to the radiography program. You may submit your program application, but you must contact the ARRT at 651-687-0048 and request the paperwork for pre-application review of eligibility. The information you provide to the ARRT for this process must be complete and truthful for this pre-application to be valid. A formal letter from the ARRT stating that your previous conviction(s) has/have been cleared for ARRT certification eligibility is required before you can interview for a position in the radiography program.

**From the ARRT website:**

“One issue addressed by the Rules of Ethics is the conviction of a crime, including a felony, a gross misdemeanor or a misdemeanor, with the sole exception of speeding and parking violations. All alcohol and/or drug related violations must be reported. Conviction as used in this provision includes a criminal proceeding where a finding or verdict of guilt is made or returned but the adjudication of guilt is either withheld or not entered, or a criminal proceeding where the individual enters a plea of guilty or nolo contendere. All potential violations must be investigated by the ARRT in order to determine eligibility.”

*rev 12/02; 7/03, 11/04, 10/07*